

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
BY THE MAYOR

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Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on the first Tuesday of the month. Meetings start at 6pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

CD	City Director
PLACE	Place
PEOPLE	People
NHDS	Neighbourhoods
BC	Business Change
HWB	Health and Wellbeing Board
LCPB	Learning City Partnership Board

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Estella Tincknell (Lab) – Deputy Mayor (with special responsibility for Democracy, Culture, Policy, Strategy & Communications, International)
- Cllr Mark Bradshaw (Lab) – Cabinet Member for Transport
- Cllr Clare Champion-Smith (Lib Dem) – Cabinet Member for People
- Cllr Craig Cheney (Lab) – Cabinet Member for Finance, Governance and Performance
- Cllr Fi Hance (Green) – Cabinet Member for City Health and Wellbeing
- Cllr Asher Craig (Lab) – Cabinet Member for Neighbourhoods
- Cllr Claire Hiscott (Con) – Cabinet Member for Education and Skills
- Cllr Helen Holland (Lab) – Cabinet Member for Place
- Cllr Paul Smith (Lab) – Cabinet Member for Homes

The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
PLA20.16-17	Mareike Schmidt mareike.schmidt@bristol.gov.uk	Warm Up Bristol - Capital Loan Scheme To enable a long term, accessible and sustainable loan mechanism to improve the energy efficiency of the domestic housing market. Open	Mayor – at Cabinet 4 Oct 2016	Councillor Helen Holland	Place Scrutiny Commission - none envisaged
PLA 21.16-17	Robert Orrett robert.orrett@bristol.gov.uk	Long Ashton Park & Ride site - subsidy payments To seek approval to cease subsidy payments to the operator of the Long Ashton Park and Ride site. Part exempt	Mayor – at Cabinet 4 Oct 2016	Councillor Mark Bradshaw	Place Scrutiny Commission - none envisaged. Discussed with Chair of OSM Board prior to inclusion on forward plan.
PLA 04.16-17	Julie Witham julie.witham@bristol.gov.uk	Temple Quarter Spatial Framework To formally adopt the Temple Quarter Spatial Framework as a material consideration for use in determining planning applications in the area. Open	Mayor – at Cabinet 4 Oct 2016	Councillor Helen Holland	Place Scrutiny Commission / none envisaged

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
Business Change and Resources Scrutiny Commission	Yvonne Dawes yvonne.dawes@bristol.gov.uk	Electoral Services specialist printing tender To approve the procurement and tender of the Council's specialist election print services for 4 years from 1 December 2015. To approve the delegation of the contract decision to the Head of Legal Services. Open	Mayor – at Cabinet 4 Oct 2016	Councillor Estella Tincknell (Deputy Mayor)	None envisaged. Discussed with Chair of OSM Board prior to inclusion on forward plan
PLA13.1 6-17	Robert Orrett robert.orrett@bristol.gov.uk	Hengrove Park/The Bottle Yard Studios To agree to merge the existing two grant agreements relating to land known as 'Hengrove Park' and land known as 'Constellation/the Bottle Yard Studios' into a new single consolidated grant agreement with HCA. Part exempt 3	Mayor – at Cabinet 4 Oct 2016	Councillor Helen Holland	Place Scrutiny Commission None envisaged
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	Treasury Management Annual report 2015/16 - for October 2016 This report meets the treasury management regulatory requirement that the Council receive an annual report. It also incorporates the needs of the	Mayor – at Cabinet 4 Oct 2016	Councillor Craig Cheney	

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
		Prudential Code to ensure adequate monitoring of the capital expenditure plans and the Council's prudential indicators (PIs). Open			
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	2016/17 Budget monitoring report To provide a progress report on the Council's overall financial performance, including against the approved revenue and capital budgets for the 2016/17 financial year that were approved by Council on the 16th February 2016. Non Key Open	Mayor – at Cabinet 4 Oct 2016	Councillor Craig Cheney	
NHDS 05.16-17	Katherine Williams katherine.williams@bristol.gov.uk	Re-commissioning of Substance Misuse Services Agreement sought for the Substance Misuse Team to proceed with the new round of commissioning and procurement required. Agree sought for this process to be managed through the Health & Wellbeing and Safer Bristol Partnership Boards.	Mayor – at Health and Wellbeing Board 19 Oct 2016	Councillor Clare Campion-Smith	People Scrutiny Commission None envisaged

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
		Open			
PLE 05.16-17	Hilary Brooks hilary.brooks@bristol.gov.uk, Paul Jacobs Paul.jacobs@bristol.gov.uk	Children Services Improvement Board Year 2 plan Approval of the refreshed Children's Services Improvement Plan for 2016 -2017 Open	Mayor – at Cabinet 1 Nov 2016	Councillor Clare Campion-Smith	People Scrutiny Commission 26 Sept 2016
PLE 04.16-17	Michele Farmer michele.farmer@bristol.gov.uk	Bristol's strategy for children, young people and families 2016-2020 To endorse Bristol's strategy for children, young people and families following agreement at the Children and Families Partnership Board. This will be a 4 year strategy spanning 2016 – 2020, supported by an annual work plan. Open	Mayor – at Cabinet 1 Nov 2016	Councillor Clare Campion-Smith	People Scrutiny Commission 26 Sept 2016
PLE 07.16-17	Mike Hennessey Mike.Hennessey	Bristol City Council's Adult Social Care Strategic Plan 2016-2020	Mayor – at Cabinet	Councillor Clare Campion-Smith	People Scrutiny Commission

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
	@bristol.gov.uk	To approve Bristol City Council's Adult Social Care Strategic Plan which will outline the council's vision, approach and priorities for adult social care (ASC) for 2016-2020. Open	1 Nov 2016		26.09.16
NHDS 05.16-17	Kate Murray kate.murray@bristol.gov.uk	Library Book Buying Contract Update on the tender process for the supply of Books to Library Service contract from December 2016. Open	Mayor – at Cabinet 6 Dec 2016	Councillor Asher Craig	Neighbourhood Scrutiny Commission None envisaged
PLA 05.16-17	Sarah O'Driscoll sarah.odriscoll@bristol.gov.uk	West of England Draft Joint Spatial Plan Recommendation to approve the draft Plan Open	Mayor – at Cabinet 1 Nov 2016	Councillor Helen Holland	Place Scrutiny Commission / None envisaged
PLA 25.16-17	Joe Jeffery joe.jeffrey@bristol.gov.uk	Development of Land at Broomhill Road Brislington To seek approval to use two areas of Council owned land to create access to a development site in order	Mayor – at Cabinet 1 Nov 2016	Councillor Helen Holland	Place Scrutiny Commission None envisaged

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		<p>that 300 new homes – including 90 affordable homes, can be built.</p> <p>Part exempt 3</p>			
PLA 26.16-17	John Long john.long@bristol.gov.uk	<p>Procurement of Materials Contracts To seek approval to renew a key housing supply contract that is due to expire 5th August 2017. The Material supply contracts for housing maintenance to the City Council`s Housing Stock.</p> <p>Open</p>	Mayor – at Cabinet 1 Nov 2016	Councillor Helen Holland	Place Scrutiny Commission None envisaged
	Paul Chaffey paul.chaffey@bristol.gov.uk	<p>Procurement of Roofing Contract Approval sought to renew a key housing maintenance contract that is due to expire 9th January 2017. The housing maintenance contract to renew is for Roof Replacement to the City Council`s Housing Stock.</p> <p>Open</p>	Mayor – at Cabinet 1 Nov 2016	Councillor Helen Holland	

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
PLA 28.16-17	Colin Rees colin.rees@bristol.gov.uk	<p>Portway Park and Ride Rail Station bid proposal</p> <p>Approval is sought to submit a bid to the DfT's New Stations Fund 2 on the 25th November 2016 and the Local Growth Fund (date tbc - Winter 2016)</p> <p>Approval also sought for next steps should funding be successful.</p> <p>Open</p>	Mayor – at Cabinet 1 Nov 2016	Councillor Mark Bradshaw	Place Scrutiny Commission None envisaged
PLA 23.16-17	Richard Lowe richard.lowe@bristol.gov.uk	<p>Horizon 2020 Bid – Non-domestic Energy efficiency</p> <p>Approval sought to enable the Energy Service to submit an application to the Horizon 2020 call - EE-22-2016-2017: Project Development Assistance.</p> <p>Open</p>	Mayor – at Cabinet 1 Nov 2016	Councillor Helen Holland	Place Scrutiny Commission None envisaged
	Sarah Toy sarah.toy@bristol.gov.uk	<p>Bristol Resilience Strategy</p> <p>The Strategy, which is due to be publicly launched in November 2016, offers Bristol an ambitious, 50 year trajectory to address the global and local challenges</p>	Mayor – at Cabinet 1 Nov 2016	Councillor Craig Cheney	

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
		that we face from projected changes in demographics, employment, climate, world markets, disruptive technologies and social and health inequalities. Open			
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	2016/17 Budget monitoring report To provide a progress report on the Council's overall financial performance, including against the approved revenue and capital budgets for the 2016/17 financial year that were approved by Council on the 16th February 2016. Non Key Open	Mayor – at Cabinet 1 Nov 2016	Councillor Craig Cheney	
PLA 18.16-17	Helen Minnery helen.minnery@bristol.gov.uk	Residents Parking Strategy 1. To identify improvements to operating principles of all RPS areas to be subsequently proposed by the Service Director Transport as part of a new traffic order for the programme; 2. To enable public engagement to take place in communities that have expressed an interest in	Mayor – at Cabinet 6 Dec 2016	Councillor Mark Bradshaw	Place Scrutiny Commission

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
		<p>permit parking schemes and/or which are likely to be affected by major development e.g. residential areas close to the Arena.</p> <p>Open</p>			
PLA 11.16-17	Pete Woodhouse peter.woodhouse@bristol.gov.uk	<p>Supported Bus Services Review</p> <p>Approval to start the commissioning process and delegate authority to the Service Director for Transport to award the new supported bus service contracts.</p> <p>Open</p>	Mayor – at Cabinet 6 Dec 2016	Councillor Mark Bradshaw	Place Scrutiny Commission (11/02/16)
PLA 03.14-15	Mareike Schmidt mareike.schmidt@bristol.gov.uk	<p>ELENA programme (total value £140m)</p> <p>Multiple decisions pertaining to the various delivery strands within the ELENA programme have been through various Cabinets (October 2013, January 2014, July 2014 and October 2014) and scheduled for Cabinets in February 2015 and July 2015. The programme is now delivering and a final completion report is expected to come back to Cabinet in December 2016, after the programme close in June 2016 and the subsequent completion /outcome</p>	Mayor – at Cabinet 6 Dec 2016	Councillor Helen Holland	Place Scrutiny Commission / None

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
		report being written over summer 2016. Open			
-	Annabel Scholes Annabel.Scholes@bristol.gov.uk	Treasury Management Strategy Mid-year report 2016/17 This report meets the treasury management regulatory requirement that the Council receive a mid-year treasury review report. It also incorporates the needs of the Prudential Code to ensure adequate monitoring of the capital expenditure plans and the Council's prudential indicators (PIs). Open	Mayor – at Cabinet 6 Dec 2016	Councillor Craig Cheney	Business Change Scrutiny Committee
-	Annabel Scholes Annabel.Scholes@bristol.gov.uk	Quarter 2 Financial Report To provide a progress report on the Council's overall financial performance against revenue and capital budgets for the 2016/17 financial year that were approved by Council on the 16th February 2016 Non Key Open	Mayor – at Cabinet 6 Dec 2016	Councillor Craig Cheney	Business Change & Resources Scrutiny Commission

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
	Joanna Roberts joanna.roberts@bristol.gov.uk	Young People's Housing and Independence Pathway Plan Approval of the plan and associated spend Open	Mayor – at Cabinet 17 Jan 2017	Councillor Clare Campion-Smith	
PLA 19.16-17	Chris Mason chris.mason@bristol.gov.uk	Bristol Transport Plan - Draft To consider the draft Bristol Transport Plan Open	Mayor – at Cabinet 17 Jan 2017	Councillor Mark Bradshaw	Place Scrutiny Commission- date to be determined
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	Budget recommendations to Full Council / Medium Term Financial Strategy / treasury management strategy To finalise budget / MTFS recommendations and the treasury management strategy prior to 21 February 2016 Full Council budget setting meeting. Open	Mayor – at Cabinet 17 Jan 2017	Councillor Craig Cheney	Business Change Scrutiny Commission 19 December 2016

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
PLA 24.16-17	Stuart Woods stuart.woods@bristol.gov.uk	Arena Project - Building Contract Approval Approval sought to enter into the main building contract for the Bristol Arena with Bouygues (BYUK) and to approve the target cost for the project (as per the NEC contract). Open	Mayor – at Cabinet 7 Mar 2017	Councillor Helen Holland	Overview and Scrutiny Management Board 09 February 2017
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	2016/17 Budget monitoring report To provide a progress report on the Council’s overall financial performance, including against the approved revenue and capital budgets for the 2016/17 financial year that were approved by Council on the 16th February 2016. Non Key Open	Mayor – at Cabinet 7 Feb 2017	Councillor Craig Cheney	
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	Quarter 3 financial report 2016/17 To provide a progress report on the Council’s overall financial performance against revenue and capital budgets for the 2016/17 financial year that were approved by Council on the 16th February 2016	Mayor – at Cabinet 7 Mar 2017	Councillor Craig Cheney	

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
		<p>Non Key Open</p>			
PLA 19.16-17	Chris Mason chris.mason@bristol.gov.uk	<p>Bristol Transport Plan - Final To consider the final Bristol Transport Plan</p> <p>Open</p>	Mayor – at Cabinet 4 Apr 2017	Councillor Mark Bradshaw	Place Scrutiny - date to be determined